## **VISITOR SIGN-IN BOOKS**

A simple solution for allowing visitors in to your place of employment. These books allow for the visitor to sign in, have a badge to display on their shirt showing they are a visitor and logs all visitors for future use when needed.

Simply place the wrap around cover under the first section to allow for signing in, yet protecting the next set of badges. The visitor removes the label, showing through will be text to **"please use next badge"** and when the page is complete, tear off pages 1 and 2 to keep the log on page 3 that is 3-hole punched for putting in a binder, or simply filing away.

- Great to use at any office (denotes company the visitor is with).
- Schools can track their visitors, whether it be an outside source for picture taking, graduation cap and gown orders, class ring ordering, or a parent coming in to help with the classrooms.
- Visitor logs their name, company (if applicable), date and time in.
- Future visitors cannot see previous visitors name.
- Cover allows for keeping the entire sets booked with space for book number, start date and end date.

\*custom jobs can be quoted for special label colors or book covers

